Support for students with Specific Learning Difficulty (Dyslexia, Dyspraxia, Dyscalculia, ADHD)

This is a summary of the type of support potentially available to you at the University.

The support you receive will depend on the information you give us about your disability. Once your support has been agreed, we communicate this to relevant staff through a ‘Reasonable Adjustments Form’. We can update your Reasonable Adjustment Form as needed during your studies with us.

# Adjustments for lectures, seminars, labs and practicals

* Access to class material in advance of lectures/seminars
* Permission to record lectures whilst in attendance
* Lecturers advised to leave board notes up to give you time to copy information
* Academic staff to be provided with good practice guidelines for supporting students with Dyslexia, Dyspraxia and/or ADHD
* Course materials to be provided in an accessible format
* Materials to be provided in electronic format (so can be used with assistive technology)

# Assessments

* 25% extra time in tests/exams (15 minutes per hour)
* Rest breaks
* Separate room (with other students who have extra time) or individual separate room
* Use of your own coloured overlays or reading rulers
* Use of a computer
* Use of a computer with Spell-Check tool enabled
* Use of a computer with specialist software
* Use of your own laptop with specialist software
* Scribe (please refer to guidance on how to use a scribe)
* Reader (please refer to the guidance given to readers)
* Coursework deadline extensions
* Work marked according to the University’s marking guidelines for students with Specific Learning Difficulties

# Adjustments in the library

* Double photocopying/printing allowance
* Double laptop loan period (from 24 hours to 48 hours)
* Extended loans for books (one-week loans extended to two weeks)
* One to one induction to the library by a member of the library
* Book fetching service
* Access to staff lifts
* Books in alternative accessible format e.g. large print, braille, PDF
* Access to assistive technology, including Jaws, SensusAccess, Mindview, Microsoft Magnifier, Text Help, Windows Narrator, Zoomtext, Abbyy Fine Reader

You can view our library access guide by clicking the following link: <https://www.westminster.ac.uk/sites/default/public-files/general-documents/Access-Guide-for-disabled-students.pdf>

# Accessibility

## Access to buildings

Together with DisabledGo, we've created a set of access guides for our buildings. To view these, please click the following link: <https://www.accessable.co.uk/organisations/university-of-westminster>

## Access to technology

We have some assistive technology networked across the University. Please see our library guides on digital accessibility by clicking the following link: <https://libguides.westminster.ac.uk/c.php?g=669378>

# How does our team help?

We give confidential advice and support to help you make the most of your studies.

We have a team of Disability Advisers who are available to help you, as well as Disability Tutors at each campus who can answer questions related to your course. Each library also has a Disability Support Representative. Our administration team can answer any general questions and queries.

# Disabled Students Allowances

## What are DSA’s?

Disabled Students’ Allowance (DSA) is funding that helps to contribute to any additional costs you might incur during your course as a direct result of a disability.

The DSA is available in addition to your other student finance loans or grants and does not need to be repaid.

## What can DSAs help pay for?

There are many things that Disabled Students Allowances can contribute towards, depending on your individual needs. This includes:

• Specialist equipment e.g. computer hardware and software

• One-to-one specialist support such as study skills support

• Miscellaneous expenditure such as the cost of extra printing or copying

For more information on DSA, including eligibility criteria, please click the following link: <https://thedsahub.co.uk/>